



## Document Storage

Digital Documents provide a range of document storage solutions. The brand new custom designed storage facility in Youghal Co. Cork was opened in 2004.

Features include:

- High security fire rated storage vaults (one customer per vault)
- Modern 24 hour fire and intruder alarm systems
- 24 Hour CCTV monitoring
- Barcode based document tracking system
- Online web access for customers
- Scan on Demand service
- Comprehensive managed services with quality procedures
- Collection & Delivery Service



Document scanning and processing services can be seamlessly integrated with the off-site storage service to provide a true document management solution.

***Scan on Demand*** is a cost effective solution for many customers where documents held in secure storage are delivered electronically via our online document hosting system. The need to deliver the hardcopy document back to the customer is eliminated along with the associated cost of transport.

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### For More Information:

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